

Outfitting Supervisor

Description of Position

This position works closely with the outfitting manager to ensure the consistent cleanliness of gear, food, canoes, and vehicles as needed for groups being outfitting for Boundary Waters Canoe Area Wilderness trips. The ability to retain knowledge on the departure of upcoming trips and arrival of trips on the water will be a major focus of this position. Guaranteeing the availability of clean and operational gear is of the utmost importance in outfitting as it frequently sees last minute changes to trips and “walk-in” guests. Working with the kitchen manager, this position is also responsible for verifying that levels of needed food are adequate and replenished when needed. Acquiring a basic understanding of the areas lakes and entry points will be extremely beneficial to the person in this position. This position will also work with the housekeeping manager to ensure consistent cleanliness of bunkhouse and shower house units.

List of Duties and Responsibilities

- Maintaining a high level of cleanliness and order concerning all things outfitting; including: outfitting room, outfitting porch, food room, tent hanging rack/cleaning table, and shuttle vehicles
- Assisting outfitted guest in any needs
- Cleaning and checking the functionality of all outfitting gear to guarantee its availability for rental
- Maintaining sufficient inventory on outfitting food
- Preparing and packing food and gear for outfitted trips
- Maintaining continued awareness of upcoming canoe trips, trips on the water, and trips returning
- Planning for and performing shuttle services to various entry points on the Gunflint Trail
- Alerting management to safety issues concerning equipment, vehicles, procedures or people
- Ensuring consistent cleanliness of bunkhouses and shower houses
- Daily cleaning of leeches
- Daily cleaning of fish house
- Routine check and clean of outdoor fire pit
- Routine check and clean of outhouse
- Other duties and responsibilities as assigned